

Thank you for applying to be part of this year's Devizes Carnival

Please make sure you have read and understood the following information **before applying**.

Procession details:

Please assemble on the Green, Devizes, from 3pm and **no later than 5pm** on the day. Entrants who arrive after 4.30pm might not be judged due to time constraints.

On arrival, all entries must report to the reception tent to register and be given a Class Letter card. They will then be directed to a position in the lines.

The procession will **move away at 6pm**.

Classes

On your application form, please let us know which of the following classes your float falls into:

CLASSES	
A Decorated trade vehicle (one only)*	E Schools, Youth Groups (on vehicle)
B Pubs, Social Clubs, Street Clubs, Community Groups (vehicle)	F Individuals and small/family groups (all ages)
C Pubs, Social Clubs, Street Clubs, Community Groups (walking)	G Decorated Small Vehicles (cycles, prams etc, non-motor). Sponsored by Chivers Stove Centre.
D1 Schools, Youth Groups (walking small: up to 20 members)	H Majorettes
D2 Schools, Youth Groups (walking large: over 20 members)	I Dance Groups

*Trade vehicles that are not decorated adequately will be removed from the parade. This event is not to be used purely as a Marketing opportunity

DOCA reserves the right to refuse entry into the procession and to reallocate entries to Classes deemed more appropriate at its own discretion.

Judging

- After feedback from last year's Carnival, some awards will be judged on the Green, while others will be judged on route so we can get the full effect of your float
- Any participants wanting to be considered for an award must display who they are visibly
- All participants must have completed the online application form at least **48 hours of the parade** to be considered for an award. Floats who enter after this point will not be considered, but may still be part of the procession
- All cups and trophies awarded remain the property of DOCA and must be returned to Devizes Books, Sidmouth Street, Devizes by 31st July 2018
- The decision of the judges are final and matters of dispute should be addressed to DOCA.



All participants must also abide by the following conditions:

General Conditions of Entry

- All entrants take part in the procession at their own risk. The organising committee recommends that personal insurance be taken out by all taking part and that if using a vehicle to check it is covered for this use. Our own 3rd party liability insurance does not cover you as an entrant.
- Only vehicles taking part in the procession, or transporting those taking part are allowed on the green. No vehicles will be allowed back on the Green after the event
- All entrants should conduct themselves with consideration for the safety of others in the procession and for the audience.
- Please carry a collecting bucket or arrange someone in your group to collect coins. Buckets are available in the reception area and must be returned to a steward in the same area after the procession.
- The consumption of alcohol by entrants during the procession is strictly forbidden. The organisers have the right to withdraw groups from the procession if they break this rule and also those they consider to have been drinking excessively before entering it. This rule is a Wiltshire Police requirement.

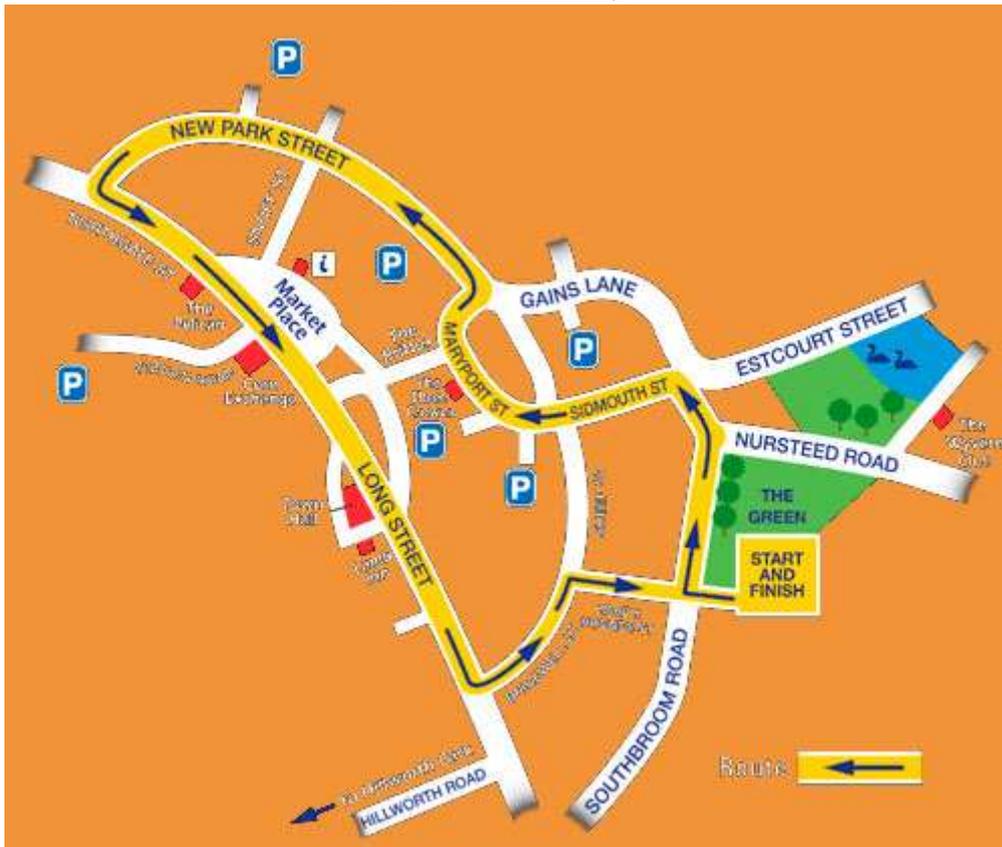
Devizes Carnival now operates the following set of safety regulations for vehicle-based floats in the Carnival. This document does not provide a definitive list of do's and don'ts but you will be expected to confirm you have read, understand and comply with those listed here.

1. A carnival float is not exempt from the Road Traffic Act and such needs to be in good condition and have a valid tax disc, MOT and Insurance certificates. Please note that the Carnival organisers' insurance does not cover your liability and that you should have your own cover in place.
2. The normal rules of the road apply and you will be removed from the procession if you are suspected to be unfit to drive.
3. If you are involved in an accident, you must stop as per Road Traffic Act 1988 (c.52)
4. You must obey the marshals instructions at all times and pay due regard to pedestrians on the route.
5. **All floats must provide walking marshals alongside the vehicle. At least 2 should be provided for small vehicles and 4 for vehicles over 7.5 tonnes. Marshals must wear distinctive, high visibility vests or coats and have no other role in the Carnival e.g. carrying collecting buckets. This rule will be enforced by the Police and may result in removal from the procession**
6. Flammable materials and naked flames are not to be used in the Carnival under any circumstance.
7. All items are to be fully secured and none should overhang the vehicle.
8. You must ensure that there is adequate provision to prevent passengers from falling from the vehicle on the route.
9. The float should be constructed in such a manner as not to impede the vision lines of the driver.
10. No alcohol is to be consumed on the float



11. No items are to be thrown from the float
12. All floats are to be equipped with a First Aid kit and suitable fire extinguisher
13. You should have an appropriate provision for loading and off-loading passengers. A secured step ladder can be used but this must be safely secured on the route.
14. All electrical systems on your float should be low voltage. Where equipment operates at a voltage in excess of 55 volts above the local earth Portable Appliance Test (PAT). You may be asked to produce certificates

Carnival Route map



Any questions or queries, please contact DOCA on info@docadevizes.org.uk or 07500 786541